

War Memorial Management Plan

DJS 3 March 2020

Objective

The War Memorial site was upgraded during 2019 and resulted in a very much improved appearance which was well received by residents.

To ensure that the upgrade work was not in vain, the Parish Council now needs to introduce this Management Plan to ensure that the site is maintained in the best possible condition at all times throughout the year. (This does not include or involve any work on the stone monument itself.)

Routine Maintenance

It will be the responsibility of the Contractor to perform the routine tasks necessary to ensure that our objective is met.

[This approach is better than specifying 'x' weeding sessions per year, 'y' hedge-cutting sessions per year, 'z' shrub-trimming per year, and so on.]

Naturally, and for example, such routine tasks shall include:

- weeding of the flower beds (*removed by hand and any use of a weed killer shall be kept to a minimum and applied only if necessary*)
- cutting/trimming the boundary hedge to ensure that its width and uniform (i.e. flat) height are maintained
- keeping the ground under the boundary hedge free from weeds and encroachment from the adjacent field
- shrub-trimming as necessary to retain their shape and control their size
- ensuring that the visible areas under the shrubs are kept free of weeds
- ensuring that the paved and resin-bonded surfaces are kept clean and gravel-free
- removing any litter and/or leaves from the site.

No doubt there will be the need for unforeseen tasks to be carried out during the year. If these cannot be covered as part of the routine maintenance schedule/price, then they may be subject to additional charges.

Schedule

The routine maintenance tasks shall be carried out as follows.

- **March to November** (*inclusive*): one visit during the first week of each month.

However, it is anticipated that the work needed during March (*the first visit of the year*) and November (*just prior to Remembrance Day and the last visit of the year in readiness for winter*) will be in excess of that during the months April through October.

- **December to February** (*inclusive*): Surveillance only.

If any work is deemed necessary by the Contractor or the Parish Council, it shall be highlighted and funded separately.

Notes:

- It is assumed that the work required during the visits **April to October** will vary depending on the weather conditions etc., so over that period it may be a case of 'swings-and-roundabouts'.
- The protection of wildlife is paramount at all times.
- This Management Plan will be reviewed after the first year and revised, if necessary, based on any issues encountered during that period.

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