

**Trustees Annual Report for the year ended 31<sup>st</sup> March 2020**

<b>Trustees:</b>	Mr. John Meischke (Chairman)	Mr. Stephen Block
	Mrs Christine Dinnin	Mr. David Stock

The Board of Trustees had two formal meetings during the financial year and reported on its activities/key decisions during subsequent monthly-meetings of the full Parish Council.

Two of our Trustees Cllr. Emma Waltham and Cllr. Ian Knight have stepped down and I would like to thank them both for all the hard work and time they put into making the Facility's better and helping to insure a better future. I would also like to welcome our two new Trustees and look forward to working with them, in what now appears to be a very challenging time ahead.

To meet the charity's key objectives, the Trustees took all steps to ensure that the on-going maintenance and upkeep of the Nigel Poulton Community Hall was carried out. To that end and in view of the poor condition of the Roof tiles and the danger of losing tiles in the high winds, it was decided to fit an overlay Steel Roof to all levels of the Hall roof. The Pavilion and the Main Hall have been decorated, the showers and corridors have had repairs and the ceilings painted.

The building is being kept clean by our current team of cleaners, who are doing a great job and thanks go to them all. They have taken up the challenge of cleaning in this period of Coronavirus and have been trained how to clean safely with the virus in mind.

Although the number of users is low, the Library remains open due to the volunteer helpers agreeing to continue with their assistance in keeping the facility going. Our thanks go to them all for giving their time and support, it is much appreciated. During the year we have also donated over 800 books to other Charities.

The Active East Herts programme has been a success and is still running Yoga, Table Tennis, Bowls and Archery, we still have spaces if anyone wants to join in. A big thank you to all that help run these sessions, who gave freely of their time to make this work.

All the litter bins round the Sports Field and Play area have now been replaced with bird-proof versions. We are still in the process of replacing the wooden benches with recycled-plastic ones when necessary.

The Trustees will continue to strive to make the Community Hall more appealing and update the various facilities therein as necessary. We are still looking at improving the car parking facilities and replacing some of the Play area equipment, unfortunately because of the lock down this is now likely to be next year.

I would like to thank all the Trustees new and old and in particular Mrs Jane Allsop (the Clerk) who have all put the effort in to make it a better place.

**Report by: John Meischke**