

**Trustees Annual Report for the year ended 31<sup>st</sup> March 2019**

<b>Trustees:</b>	Mr. John Meischke (Chairman)	Mr. Ian Knight
	Dr. Emma Waltham	Mr. David Stock

The Board of Trustees had two formal meetings during the financial year and reported on its activities/key decisions during subsequent monthly-meetings of the full Parish Council.

To meet the charity's key objectives, the Trustees took all steps to ensure that the on-going maintenance and upkeep of the Nigel Poulton Community Hall was carried out. A new Kitchen has been installed with extra cupboard space, a new Cooker and extractor. The Meeting Room has had a new white-board, with projection capability, fitted to the back wall.

The building is being kept clean by our current team of cleaners, who are doing a great job and thanks go to them all.

We have again suffered a large number of incidents of vandalism during the year, much of which has been directed at the outside toilets. As a result, we had to close the toilets for repairs and we offer our apologies to those who have been affected by this.

Although the number of users is low, the Library remains open due to the volunteer helpers agreeing to continue with their assistance in keeping the facility going. Our thanks go to them all for giving their time and support, it is much appreciated. During the year we have also donated over 1200 books to other Charities.

The 'East Herts Forever Active' programme has changed to 'Active East Herts' and as such is now available to all abilities, and from 10 years-old upwards. This has helped to increase our numbers, apart from the Tai-Chi classes which had to cease due to poor attendance figures. Once again I must thank all the 'Friends of The Nigel Poulton Community Hall' who gave freely of their time to make this work.

In the Children's Play-Area, we have replaced the safety-surface under the Rainbow Multi-play and Slide equipment and joined the neighbouring safety-surfaces to it. We are also in the process of replacing all the litter bins with bird-proof versions, having already fitted a test set. We are still in the process of replacing the wooden benches with recycled-plastic ones when necessary.

The old Tennis Court has been fitted with a new boundary fence and is looking the better for it.

The Trustees will continue to strive to make the Community Hall more appealing and update the various facilities therein as necessary. The areas that we intend to look at this coming year include the car park and, with help from a volunteer expert-advisor, our social media and advertising aspects.

We have managed again this year to have a slight increase in the numbers of people using the hall, so well done to all those that have helped to achieve this. I would also like to thank the Trustees and Mrs Jane Allsop (the Clerk) who have all put the effort in to make it work.

**Report by: John Meischke**